



# UNIVERSITY OF HULL

## Partnerships application form

Please read **How to Apply** before completing. Please complete in BLOCK CAPITALS.

\* These questions must be completed by all applicants

### 1. Personal details

Mr/Mrs/Ms/Miss/Dr\*

Male      Female

Surname/family name\* (as on your passport)

Other name(s)\* (as on your passport)

Home address\*

Correspondence address eg School/Agent

Country\*

Country

Postcode\*

Postcode

Telephone (include country/area code)

Agent Company name

Applicant's email address\*

Date of birth

### 2. Further details

Nationality\*

Dual nationality

Country in which you were born\*

*If you are a non UK/EU national, and you hold a current passport, please supply a copy with this application.*

Do you need a student visa to study in the UK?\*

Yes      No

*If No include a copy of your current immigration documents.*

*If Yes please complete the following table fully (include all courses even if not completed/passed. If still on a course include it here).*

**Previous Study in the UK**

*If yes, you must complete the information below fully and provide any transcripts/confirmation of results where appropriate. If you have studied on any English language programmes please indicate the CFR level (i.e. C1, B2 etc).*

Dates you have been in the UK to study:

From	To	College/University	Course studied



## 8. Qualifications still to be completed (where applicable)

Qualification type and subject	Expected completion	Expected result/grade
	MMYY	

## 9. Evidence of English language proficiency\*

I hold the following qualification/s:

IELTS (academic)      Overall score      Date of test

IELTS/TRF no.

iBT TOEFL      Overall score      Date of test

Registration number (iBT)

Other (please specify):

## 10. Employment history

Name of employer/organisation	Nature of work	From	To
		MMYY	MMYY

## 11. Name and address of a referee (see section 11 of *How to Apply*\*)

Full name

Address

Tel

Email

Relationship to applicant

## 12. Ethnic origin code (see section 12 *How to Apply*)

Enter the relevant code in the box

### 13. Personal statement

In 100-300 words, tell us why you are interested in the course and about any relevant experience you have. Explain what you hope to do once you have graduated and how the course fits with your career plans. This statement (which must be in your own words) will be used towards confirming that you have a genuine intent to study if you need a Tier 4 Visa and must be completed by all applicants. You may attach another sheet.

### 14. Declaration\*

I have read and understood the notes for completion of this form. I confirm that the information given on this form is true, complete and accurate to the best of my knowledge and that no information requested or other relevant information has been omitted. I accept that, if I do not fully comply with these requirements the University of Hull reserves the right to cancel my application/registration and that I shall have no claims against the University in relation thereto. I agree to inform the University (and partner institution where appropriate) if any details change after submission of this form. If accepted to study on a University of Hull programme I agree to abide by the Statutes, Regulations and Ordinances of the University of Hull in force throughout the period of study (available at [www.hull.ac.uk](http://www.hull.ac.uk)).

I agree that if I need the University to sponsor a Tier 4 visa, my data will be provided to the UKVI in accordance with Tier 4 Policy at the time. The university may ask our trusted partners, international agents, counsellor, academic partners to contact you directly if we think they will be able to assist you with your application and provide useful information before your arrival at the University of Hull. To do this we will share your personal data with them. By signing below you are agreeing to this. Please tick here if you do not wish to be part of this service [  ].

Applicant's own signature..... Date

#### What happens next?

Once you have completed this application form, please send it, together with copies of all relevant documentation, to the University. To find the correct address to send your application please see section on How to Apply.

## How to apply

**Please read these notes carefully before completing the application form. You are welcome to attach additional papers and use extra sheets if there is not enough space on the form.**

**This form is for use only by:**

- Overseas (non-EU) students wishing to apply for admission to a full-time undergraduate degree programme at the University of Hull who have NOT made a UCAS application in the current cycle and who do NOT intend to make an application to any other University in the UK. If you intend to apply to other UK universities you must apply independently on-line via UCAS at [www.ucas.com/apply/index.html](http://www.ucas.com/apply/index.html). **Using both this form and the UCAS process may delay your acceptance and your Tier 4 CAS.**
- Students who hope to study at the University as part of a specific formal progression agreement and seeking credit exemption from part of the Hull degree.
- Other students wishing to apply for admission to a full-time undergraduate degree programme at the University of Hull as part of a formal progression agreement (for which the use of this form has been approved). You have NOT made a UCAS application in the current cycle and you do NOT intend to do so. If you intend to apply to other UK universities you must apply independently on-line via UCAS at [www.ucas.com/apply/index.html](http://www.ucas.com/apply/index.html)
- Late entrants to full-time, undergraduate programmes who are applying after the close of the UCAS application cycle for entry that year (as directed by the University).
- Semester 2 entrants to full-time undergraduate programmes - a claim based on prior credits will be required for accreditation against semester 1 modules (as directed by the University).

**For those students who need University sponsorship for a Tier 4 student Visa, the University must work within Tier 4 policy and may place additional conditions on offers.**

## Application deadline

It is recommended that if you need a visa to study you should apply at least 3 months before your intended start date. Applications must reach the University by 1 August to guarantee consideration for September start that year. Later applications may be considered at the University's discretion or offered entry for a later start date.

### Return address

Please send your completed form and relevant documents to:

**Partnerships Admissions  
University of Hull  
Hull, HU6 7RX  
UK**

**E: [pat@hull.ac.uk](mailto:pat@hull.ac.uk)**

### Remember to enclose all relevant documents

Copy of passport (if available)

Evidence of name change if any documents are not the same name as your passport

Evidence of English language proficiency

Evidence of previous study (whether completed/passed or not)

Transcript of current course to show grades achieved so far

## Notes for completing the application form.

### Section 1 and 2

Ensure that your name and date of birth match exactly the passport that you will use to obtain a visa to study (where relevant). The information in sections 1 and 2 will be used to decide on your fee status, please ensure all details are completed fully.

**Non-EU nationals should enclose a copy of their current passport (if they have one) and any visa endorsements. However, if you do not have a passport yet please do not delay your application.**

You must include your normal home address in your own country even if using an agent address for correspondence.

If you need a visa to study, you must complete the question concerning periods spent in the UK fully and honestly as the University will use the information to determine whether sponsorship for a further period of study in the UK is permissible against the Home Office Tier 4 Policy.

The University must tell the Home Office whether a student being sponsored for a Tier 4 visa has studied in the UK.

### Section 3

#### Course choice

Please state which undergraduate degree course you wish to study. Alternative courses may be stated in case we are unable to offer admission to your first choice.

Full-time undergraduate degree courses start in September. The academic year is divided into two semesters with the second semester starting in February. New students start in September unless they have credit that can be used to grant exemption from semester 1 modules.

If you wish to enter with credit, note the year of the course you wish to begin (eg year 2 or year 3 of the degree).

### Section 4

#### The Criminal Convictions Declaration and Risk Assessment Process

The University has a risk assessment process designed to reduce the risk of harm or injury to members of the University population caused by the criminal behaviour of any student. We therefore need to know about any relevant criminal convictions that an applicant has. Tick 'yes' only if you have a relevant criminal conviction as explained below;

Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions or offences involving unlawfully supplying controlled drugs or substances, where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent or are 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended by SI 2013 1198) should not be disclosed (however see next paragraph).

If you are applying for a programme in teaching, health, social work and/or any other programme or research involving work with children and/or vulnerable adults, you must tell us about all criminal convictions which are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended by SI 2013 1198). For those programmes, you may later be required to have an enhanced Disclosure and Barring Service disclosure ([www.gov.uk/government/organisations/disclosure-and-barring-service](http://www.gov.uk/government/organisations/disclosure-and-barring-service)).

If you are serving a prison sentence at present, give the prison address as your correspondence address and obtain a reference from a senior prison officer to support your application.

Applicants who declare a criminal conviction will not automatically be excluded from the application process but the University will activate the risk assessment process (details of which are available from the Admissions Service) and we will ask for further details before reaching a decision on your application.

If you are convicted of a relevant offence after you have applied, you must inform the Admissions Service immediately in order for the risk assessment process to be followed.

### Section 5

#### Disability

The University is required by (HESA) Higher Education Statistical Agency to collect data on disability for statistical purposes and in doing so aims to give guidance to applicants on the availability of any additional support that may be required. If you wish to declare a disability this information will be passed to the Wellbeing Team to enable the academic department to liaise with them regarding any support that you might need. Please select from the following the code that best describes you and add any further information in the space provided on the form:

- A No disability
- B You have a social, communication impairment such as Asperger's syndrome/other autistic spectrum disorder
- C You are blind or have a serious hearing impairment
- D You are deaf or have a serious hearing impairment
- E You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy
- F You have a mental health condition such as depression, schizophrenia or anxiety disorder
- G You have a specific learning difficulty such as dyslexia, dyspraxia or ADHD
- H You have a physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches
- I You have a disability, impairment or medical condition not listed above
- J You have two or more impairments and/or disabilities/medical conditions

If you do not answer this question the University will have to assume you do not have any support needs.

### Section 6, 7, 8, 9

#### Previous education

There are three sections, the first is for qualifications already finished. List all qualifications you have completed since age 15. An example is given in the grid. Include any qualifications attempted but not passed. You must tell us about any programme studied and left before completion. Provide verification of all study even if not passed.

If you started a course and did not complete it we need to see a transcript of the results achieved.

Guidance on acceptable proof of qualifications is available at [www.hull.ac.uk/admissionpolicies](http://www.hull.ac.uk/admissionpolicies)

The second section is for qualifications that are incomplete (examinations where results are still pending). If you are still on a degree or diploma programme, enter the details here and enclose a transcript of the modules assessed so far.

The third section is for you to list your most recent English Language qualification. Ensure that you provide proof of this qualification. See [www.hull.ac.uk/englishlanguage](http://www.hull.ac.uk/englishlanguage) for the list of English Language evidence accepted by the University.

## Section 11

### Referee

Please provide the details of your referee. This cannot be a friend or family member and should be someone who can comment on your recent academic profile. You may wish to enclose a sealed reference with your application. The University may contact the referee directly to verify any details provided by them.

## Section 12

### Ethnic origin

The University is required by HESA (Higher Education Statistical Agency) to collect this information for statistical purposes. Information on ethnicity will not be used in reaching a decision on the outcome of your application, nor will HESA publish any personal information about you. Please insert the code from the list below that best describes you:

- 10 White
- 11 White (British)
- 12 White (Irish)
- 13 White (Scottish)
- 14 Irish Traveller
- 15 White (Welsh)
- 19 Other White background
- 21 Black or Black British - Caribbean
- 22 Black or Black British - African
- 29 Other Black background
- 31 Asian or Asian British - Indian
- 32 Asian or Asian British - Pakistani
- 33 Asian or Asian British - Bangladeshi
- 34 Chinese
- 39 Other Asian background
- 41 Mixed - White and Black Caribbean
- 42 Mixed - White and Black African
- 43 Mixed - White and Asian
- 49 Other Mixed background
- 80 Other ethnic background
- 90 Not known
- 98 Information refused

## Section 14

### Declaration

Please read the declaration carefully, then sign and date the statement. This must be checked by the named applicant and not completed by someone else.

### Equal opportunities

The Equal Opportunities Policy for the admission of students is available from

[www.hull.ac.uk/admissionspolicies](http://www.hull.ac.uk/admissionspolicies)