

## **The Häme Foundation for Professional Higher Education and Research rf.**

Grants to the personnel of Häme University of Applied Sciences (HAMK and HAMI)

Persons employed on a permanent basis by Häme University of Applied Sciences may receive a scholarship to complete a master's degree, as well as for licentiate and dissertation work or other research and product development.

In addition, it is possible to apply for a grant for another skills development. These applications will be dealt with separately by the Board of Directors of the Foundation. Decisions to be made are considered primarily from the point of view of the Foundation's purpose.

Teaching staff cannot be awarded a scholarship for master's degree because that degree is a requirement for teaching.

The staff grant is applied for using the staff grant application form.

Amounts and payments of scholarships for HAMK staff:

### **Postgraduate education, dissertation**

- the grant amount requested is EUR 3 000
- may be granted and paid in two installments
- 1st installment: EUR 1,500 when the dissertation is started and "Table of contents" is ready
- 2nd installment will be paid when the dissertation is completed, and one copy of the dissertation has been submitted to the Foundation and there is no need to apply again for the balance
- a doctoral dissertation grant may also be paid in one instalment once the dissertation is completed and one copy of the dissertation has been submitted to the Foundation
- the applicant's supervisor, the director or the manager, shall enter the statement by signing the form in the space provided.

### **Postgraduate education, Licentiate thesis**

- EUR 2,000, payable in one installment upon completion of the license work
- one copy of the licensed work will be submitted to the Foundation
- if the same person later applies for a doctoral dissertation grant, he / she will be paid the difference, ie EUR 1000 after the completion of the dissertation, in which case the grant must be applied for separately
- the applicant's supervisor, the director or the manager, shall enter the statement by signing the form in the space provided.

### **Master's degree**

- EUR 1 000, payable in one installment
- a copy of the main page of the master's degree diploma and a copy of the approved thesis summary must attach the application
- the applicant's supervisor, the director or the manager, shall enter the statement by signing the form in the space provided.