

## Application to Professional Teacher Education institutions

### Professional Teacher Education

#### Admission criteria 2022

- Online application by 20 January 2022, 15.00 (EET)
- Attach documents to online application (or post to first-choice Professional Teacher Education institution) by 27 January 2022 at 15.00 (EET)
- Recognition of the degree on which the application is based is needed in most cases if the degree has been completed outside Finland; the Finnish National Agency for Education is responsible for recognitions
- We use email for possible requests for additional documents and questions about the application
- Results of the student selection will be published on 31 March 2022 at the earliest in My Studyinfo
- Accepted applicants must confirm their study place by 11 April 2022, 15.00 (EEST)

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## 1 APPLICATION FOR A PROFESSIONAL TEACHER EDUCATION PROGRAMME

The application period to Professional Teacher Education institutions runs from 4 January to 20 January 2022. **The online application must be submitted by 20 January 2022, at 15.00 (EET).**

Studies required for eligibility or considered under the admission point scoring system must be completed by the end of the application period. Work experience required for

eligibility or considered under the admission point scoring system must be acquired by the end of the application period. The applicant must verify his or her studies and work experience with certificates. The required **documents** must be attached to the online application or posted to the applicant's first-choice Professional Teacher Education institution by 27 January 2022 at 15.00 (EET). Please read the information about the required documents in Studyinfo under Required attachments. The applicant is responsible for ensuring that the documents arrive on time.

On the application form, enter an email address which you use on a regular basis. Electronic communication will be used. You will receive messages from noreply@opintopolku.fi. The University of Applied Sciences (UAS) will contact you by email if there are questions about your application or if you need to submit additional documents. Please note that the University of Applied Sciences is not responsible for any delays or other issues in the postal or electronic mail services. Please ensure that there is space for new messages in your inbox and that messages will not be directed to the junk mail folder.

After you have submitted the application, you will receive a link to the application to your email. Through the link you can modify your application, for example change the order of preference of your study options during the application period and add documents until the deadline.

### **1.1 Selection procedure**

The selection procedure is based on national selection criteria agreed on and used by all five Professional Teacher Education institutions in Finland. There is no entrance examination. Applicants are admitted to the programme in the rank order of their total admission points within each admission group. Admission groups are based on fields of education (programme in Finnish) and separate admission groups. The study places allocated to the admission groups are shown in the table below. The same information is available in accessible format through [this link](#).

Admission group	HH	HAMK	JAMK	OAMK	TAMK	In total
Education	8	13	15	6	7	49
Humanities	10	17	18	8	11	64
Arts	13	18	16	6	7	60
Social sciences and journalism	22	13	15	8	11	69
Business and law	58	45	45	25	15	188
Natural sciences	10	8	6	3	5	32
Information and communication technologies (ICT)	15	15	10	8	11	59
Engineering, manufacturing and construction	64	90	73	50	72	349
Agriculture, forestry, fisheries and veterinary	5	17	12	8	6	48
Social services, health and welfare	60	60	86	50	66	322
Services	40	29	30	22	14	135
Security and transport services	15	15	20	6	9	65
Separate admission group, English	20	20	24	20	20	104
Separate admission group in Finnish, OAMK, Länsi-Lapin alue				20		20
Total number of study places	340	360	370	240	254	1564

Abbreviations used in the table:

HH is Haaga-Helia University of Applied Sciences

HAMK is Häme University of Applied Sciences

JAMK is JAMK University of Applied Sciences

OAMK is Oulu University of Applied Sciences

TAMK is Tampere University of Applied Sciences

In the student selection process to Professional Teacher Education, the fields of education follow the national classification of education 2016 by Statistics Finland, where applicable.

The national classification of education 2016 is based on UNESCO's International

Standard Classification of Education 2011 (ISCED 2011). The applicant's allocation to an admission group is determined on the basis of the degree on which the eligibility is based. In separate admission groups, which are not based on the fields of education (for example, a group in English), the final selection will be based solely on the applicants' admission point scores. The classification of the fields of education and specific teaching areas is available in chapter 7.

## **1.2 Study option**

You can apply with a single application form to two Professional Teacher Education institutions, which you will enter in the order of preference on the application form. Your second study option must be a different Professional Teacher Education institution than your first study option. The order of preference is binding and cannot be changed after the application period has ended.

Enter a second study option only if it is a realistic option in your situation. You can be admitted to only one Professional Teacher Education programme. If you are admitted to either one of your study options, your other study option will be automatically cancelled. No admission points are granted based on the chosen study options or their order of preference on the application form; however, in cases where two applicants have the same final admission point score, the order of preference may affect the result of the student selection.

## **1.3 Mode of study**

On the application form, choose how you would like to carry out your studies by selecting your preferred mode of study. The mode of study affects your chances of being admitted only if the preferred mode of study forms a separate admission group (for example, a group in English).

Example: You have completed a Master of Science degree in engineering:

- If you select Engineering, manufacturing and construction as the field of education and, for example, Haaga-Helia's weekend study programme in Helsinki in Finnish as the preferred mode of study, you will compete for a study place in the admission

group of the field of Engineering, manufacturing and construction. The mode of study will have no effect on the result of the final selection.

- If you choose as your preferred mode of study Haaga-Helia's programme in English, for instance, you will be allocated to a separate admission group. The field of education still affects your eligibility; however, in the final selection you will compete for the study place with other applicants who have chosen the same separate admission group.

Find out more about the modes of study conducted in English on the website of each Professional Teacher Education institution:

Haaga-Helia: <https://www.haaga-helia.fi/en/timetables-vocational-teacher>

HAMK: <https://www.hamk.fi/professional-teacher/international-professional-teacher-education/?lang=en#Study-group>

JAMK: <https://www.jamk.fi/en/Education/Teacher-Education/>

Oamk: <https://www.oamk.fi/en/study-at-oamk/school-of-professional-teacher-education/professional-teacher-education>

TAMK: <https://www.tuni.fi/en/study-with-us/professional-teacher-education>

#### **1.4 Application process and the admission point scoring system**

Your application will be processed by the University of Applied Sciences, which you have entered as your first preference on your application. If you fill in more than one application, only the last application will be considered (concerns, for example, applicants who do not have a Finnish personal identity code).

First, your eligibility will be checked. Matters which affect your eligibility will not be considered under the admission point scoring system. If you are found eligible, your application will be evaluated based on the admission point scoring system. Points are awarded in every Professional Teacher Education institution according to the admission criteria of 2022 agreed on by the institutions.

Studies or work experience which has been considered under one criterion of the scoring system will not be considered again under any other criterion, unless otherwise stated in the admission criteria. Education completed and teaching experience acquired by the end of the application period (20 January 2022), can be considered.

The criteria which are taken into consideration in the admission point scoring system and the maximum admission points for each criterion are as follows:

Other completed degrees	8 points
Basic studies in educational sciences	10 points
Further education since 1 January 2015	4 points
Teaching experience from official educational institutions	5 points
Teaching experience from vocational education since 1 January 2020	10 points
Maximum total points	37

If two or more applicants have the same score, the criteria below will be applied:

1. First preference for admission
2. Teaching experience from vocational education since 1 January 2020, yes
3. Teaching experience from official educational institutions, over 20 months
4. Teaching experience from official educational institutions, over 15 to 20 months
5. Teaching experience from official educational institutions, over 10 to 15 months
6. Teaching experience from official educational institutions, over 5 to 10 months
7. Teaching experience from official educational institutions, 2 to 5 months
8. Basic studies in educational sciences, completed
9. Other completed degrees, two degrees
10. Other completed degrees, one degree
11. Further education, 28 ECTS or more
12. Further education, 24 to 27 ECTS
13. Further education, 20 to 23 ECTS
14. Further education, 16 to 19 ECTS
15. Further education, 12 to 15 ECTS
16. Further education, 8 to 11 ECTS
17. Further education, 4 to 7 ECTS
18. Further education, 1 to 3 ECTS.

If the student selection cannot be finalized based on the aforementioned criteria, a random computer-generated selection will be employed.

## **1.5 Obstacles to student admission**

Studies in a Professional Teacher Education programme may include work with minors and different client groups, which places ethical requirements and the requirements on client safety at the core. Students must be capable, in terms of their state of health and functional capacity, to perform the practical tasks and training related to the studies. For this reason, applicants to a Professional Teacher Education programme are asked about obstacles related to state of health and functional capacity and prior revocation of study right. (For more information, please see Universities of Applied Sciences Act 932/2014, sections 26, 27, 33 and 34 (English translation available through this [link](#)) and Universities of Applied Sciences Decree 1129/2014, section 11, available [in Finnish](#).) The prerequisites for health and functional capacity are explained in Studyinfo under Health requirements.

## **1.6 Conditional admission**

If the applicant has indicated on the application form that he or she may have obstacles to student admission, and if he or she is accepted to the programme, the admission is conditional. The University of Applied Sciences processes and evaluates the information regarding the applicant's state of health and functional capacity in terms of the prerequisites for admission. The applicant may still be admitted to the programme if the obstacle related to health or functional capacity can be removed with reasonable measures.

The institution may require the applicant to provide the original certificates for inspection, and, in the case of foreign-language documents, official Finnish or Swedish or English translations of them, and the institution may make conditional decisions on student admission. If the requested original certificates and the original translations will not be presented by the deadline set by the University of Applied Sciences, the admission may be withdrawn.

## **2 TIMETABLE FOR SELECTION**

### **2.1 Publishing of the results**



The results of the student selection will be published on 31 March 2022 at the earliest in a service called My Studyinfo at [www.studyinfo.fi](http://www.studyinfo.fi). Applicants will also be notified of the results by email or with a posted letter.

## **2.2 Confirmation of study place**

Each applicant who is offered a study place must confirm his or her study place by 11 April 2022 at 15.00 (EEST) using My Studyinfo. If you are unable to confirm the study place in the service, you must confirm the study place in writing (for example by email) by the aforementioned deadline. If you do not confirm the offered study place by the given deadline, you will lose it.

## **2.3 Supplementary selection**

All eligible applicants who have not been offered a study place in either of the programmes which they entered in the application form, will be placed on a waiting list to both programmes. You will wait for a study place in your admission group, which is ranked in the order of the number of admission points the applicants have been awarded. An applicant who has been offered a study place in either one of his or her chosen study options will not be placed on the waiting list for the other study option. Supplementary selections will take place if vacancies arise due to approved candidates rejecting the offer of a study place. If a study place becomes available, the Professional Teacher Education institution will contact the applicant at the top of the waiting list. An applicant selected from the waiting list must confirm the study place or cancel it within 11 days of the publishing of the selection from the waiting list.

## **3 APPEALS PROCESS AND CHECKING OF PERSONAL DATA**

If you feel that the selection process was not conducted in accordance with the admission criteria, you should first contact the Admission Services of your first-choice Professional Teacher Education institution. If you are not satisfied with the explanation given, you have the right to appeal the decision concerning student selection to the University of Applied Sciences concerned. The appeal must be made in writing within 14 days of the publishing of the results of the student selection.

The applicant has access to his or her admission data via My Studyinfo. When concerning other personal data than those accessed via My Studyinfo, the applicant can make a written request to the Finnish National Agency for Education (EDUFI) to access their own data. Please see Studyinfo's [register description](#).

## **4 ELIGIBILITY**

Anyone with the educational qualifications and work experience required for a teaching post at an institute of vocational education or a University of Applied Sciences can apply for a Professional Teacher Education programme (more information in the Universities of Applied Sciences Act 932/2014, section 25, English translation available through this [link](#)).

The education on which the eligibility is based is, with few exceptions, a tertiary level degree (higher education degree), which must be completed by the end of the application period. The field of the degree is determined by the classification included in the admission criteria (see chapter 4.1 The degree on which the application is based and chapter 7 Classification of the fields of education and specific teaching areas). In education conducted in Finnish, the degree also determines the admission group to which the applicant is allocated in the application process.

Work experience required for eligibility means professional, non-teaching work experience from the field of the degree on which the application is based. The work experience must be acquired by the end of the application period (see chapter 4.3 Work experience required for eligibility).

### **4.1 The degree on which the application is based**

No admission points will be awarded for the degree on which the application is based. The major subject or orientation of the degree on which your application is based determines whether you belong to applicants seeking qualification as teachers of vocational subjects or to applicants seeking qualification as teachers of general subjects.

The degree on which the application is based must be completed by the end of the application period.

#### **4.1.1 Requirements for applicants seeking qualification as a teacher of vocational subjects**

Teachers of vocational subjects teach vocational modules in programmes of education leading to a recognized vocational qualification at the upper secondary level of the Finnish education system.

According to regulations, the applicant must have a relevant tertiary level degree from a university or University of Applied Sciences. An applicant from the field of Social services and health must have either a Master's degree completed in a university or in a University of Applied Sciences, or a Bachelor's degree completed in a University of Applied Sciences. Applicants from the fields of dance or circus may enter a tertiary level degree or three years of relevant studies as the degree on which the application is based.

#### **4.1.2 Requirements for applicants seeking qualification as a teacher of general subjects**

Teachers of general subjects teach common core modules in programmes of education leading to a recognized vocational qualification at the upper secondary level of the Finnish education system.

The requirement for general subject teachers in vocational education is in most cases a relevant Master's degree. In the student selection process to Professional Teacher Education, applicants who have studied one of the following subjects as the major subject in their Master's degree can be considered teachers of general subjects:

- languages
- philosophy, psychology, theology
- literature
- culture research
- statistics, mathematics, physics, chemistry
- political science, law
- health education.

In some cases, a relevant tertiary level degree other than a Master's degree may grant eligibility to apply for Professional Teacher Education (for example, a Bachelor's degree in computer science, completed either in a university or in a University of Applied Sciences).

If you have been employed in vocational education in Finland as a teacher of general subjects in the common core modules of Civic skills, Working life competence or Studies that support capabilities for further studies or vocational development, the tertiary level degree which you have completed can be considered as an applicable degree, which grants eligibility to apply for Professional Teacher Education. A temporary work certificate or a copy of the employment contract, in which the teaching assignment in question is described, and a copy of the working hours plan are required to determine your eligibility. Tertiary level degrees, which might be applicable for teachers of the aforementioned common core modules and grant eligibility to apply for Professional Teacher Education, will not be evaluated without the aforementioned documents verifying the teaching assignment.

#### **4.1.3 Requirements for applicants seeking qualification as a teacher of preparatory education for vocational training**

An applicant seeking qualification as a teacher of preparatory education for vocational training must meet the eligibility requirements set for either applicants seeking qualification as teachers of vocational subjects or applicants seeking qualification as teachers of general subjects.

#### **4.1.4 Requirements for applicants applying without a degree from a university or a University of Applied Sciences**

In some cases, qualifications other than a relevant tertiary level degree may grant eligibility, if the applicant is already working as a teacher of vocational subjects on an officially recognized programme of vocational study in vocational education during the application period to Professional Teacher Education. An education provider (an institution with government authorization to provide vocational degrees and vocational education in Finland) may disregard the requirement for teachers to have a tertiary level degree, and employ a person as a teacher of vocational subjects on the grounds of extensive or specialized practical competence (more information is available in Finnish in the [Decree](#)

[986/1998, section 13, subsection 2](#)). The requirement for an applicable Master's level university degree or applicable degree from a University of Applied Sciences cannot be disregarded in cases where the applicant is applying with a degree or qualification from the field of Social services and health.

A person employed as a teacher on such discretionary grounds may be eligible for selection to a Professional Teacher Education programme. However, successful completion of the programme will not on its own qualify the person for other teaching positions in Finland. The decision by the education provider to employ the person in a teaching post without a tertiary level degree concerns only the specified teaching assignment. In these cases, further clarification is required of the educational institution on a separate form, in addition to the certificate copies, for the evaluation of the applicant's eligibility. The Further clarification by the educational institution is available as [a word document](#).

#### **4.2 Applying with a degree completed outside Finland**

A decision by the Finnish National Agency for Education (EDUFI) or the Finnish Ministry of Education on the recognition of the level of the degree as equivalent to a tertiary level degree completed in Finland must be attached to the application if the degree on which the application is based has been completed outside Finland.

You do not need a decision on the recognition of the degree you have completed outside Finland if you have completed the tertiary level degree in a Nordic country (Finland, Sweden, Norway, Denmark or Iceland) and the degree you have completed is at least three years in scope and you are a citizen of one of the Nordic countries. However, if the degree you have completed belongs to the field of Social services and health, or if – based on the degree you have completed – you are seeking qualification as a so-called general subject teacher, a decision on the recognition of your degree is required even if the degree had been completed outside Finland in one of the Nordic countries.

The Finnish National Agency for Education (EDUFI) is responsible for decisions regarding the eligibility conferred by foreign qualifications for positions which in Finland require specific education or a university or a University of Applied Sciences degree of a certain

level (Act 1385/2015). A certain level of education is required, for example, for teaching positions.

Without the decision on recognition, the application will not be considered. If your application for recognition is pending, you can contact your first-choice Professional Teacher Education institution to find out if it is possible to receive an extension of the deadline for submitting the decision.

[More information about recognition and international comparability of qualifications \(EDUFI\)](#)

Act on eligibility for public posts provided by higher education studies completed abroad 1385/2015 ([English translation available through this link](#))

[Act between Nordic countries concerning Nordic labor markets for persons who have completed higher education of at least three years in extent 651/1998](#) (available in Finnish)

### **4.3 Work experience required for eligibility (non-teaching)**

The professional work experience required for eligibility must correspond to the content of the degree on which the application for Professional Teacher Education is based. The work experience must be acquired by 20 January 2022. No admission points are awarded for the work experience which is required for eligibility; neither can the work experience required for eligibility be used to increase admission points.

The duration of work experience is calculated on the basis of full-time employment, defined as 150 working hours per month. Short-term employment periods are added together so that 11 months equal one year, 21 days equal one month, and 7 hours equal one day. Work as an entrepreneur can also be counted as work experience. Teaching experience will not be taken into account (with the exception of applicants who have completed a Bachelor's or Master's degree in Education). Practical training included in the degree which is required for eligibility will not be considered.

Maternity, paternity or parental leave during an employment relationship can be considered as work experience. Child care leave will not be considered.

#### **4.3.1 Applicants seeking qualification as a teacher of vocational subjects**

According to regulations, an applicant working as or intending to work as a teacher of vocational subjects is required to have a minimum of three years' work experience corresponding to the content of his or her degree.

Please note: An applicant working as, or intending to work as, a teacher of vocational subjects and applying with a Bachelor's degree from the field of Social services and health completed in a University of Applied Sciences is required to have a minimum of five years' work experience in tasks corresponding to the content of his or her degree. An applicant working as or intending to work as a teacher of vocational subjects and applying with a Master's degree in the field of Social services and health is required to have a minimum of three years' work experience corresponding to his or her degree.

Applicants from the fields of dance or circus are required to have artistic or other professional experience from the field. In the application process to Professional Teacher Education, three years of professional work experience in the field is considered to correspond to this requirement.

Applicants whose eligibility is based on a Bachelor's or Master's degree in Education may enter teaching experience as the work experience required for eligibility. Teaching experience which has been considered under the three-year eligibility requirement will not be considered under the admission point scoring system.

#### **4.3.2 Applicants seeking qualification as a teacher of general subjects**

Professional work experience is not required of applicants who are working as or intending to work as teachers of general subjects.

#### **4.3.3 Requirements for applicants seeking qualification as a teacher of preparatory education for vocational training**

An applicant seeking qualification as a teacher of preparatory education for vocational training must meet the eligibility requirements set for either applicants seeking qualification

as teachers of vocational subjects or applicants seeking qualification as teachers of general subjects.

#### **4.3.4 Applicants applying without a degree from a university or a University of Applied Sciences**

Five years of professional work experience is required of a person who has been employed as a teacher of vocational subjects without a degree from a university or a University of Applied Sciences.

#### **4.4 Legislation governing eligibility**

Universities of Applied Sciences Act 932/2014, section 25 ([English translation available through this link](#))

[Qualification Requirements for Vocational subject Teachers, Decree 986/1998, sections 13, 13 a and 13 b](#) (available in Finnish)

[Qualification Requirements for General Subject Teachers in Vocational Education, Decree 986/1998, section 14](#) (available in Finnish)

[Qualification Requirements for Teachers of Preparatory Education for Vocational Training, Decree 986/1998, section 13 e](#) (available in Finnish)

[Qualification Requirements for University of Applied Sciences' Teachers, Decree 1129/2014, section 17](#) (available in Finnish)

Act on eligibility for public posts provided by higher education studies completed abroad 1385/2015 ([English translation available through this link](#))

[Act between Nordic countries concerning Nordic labor markets for persons who have completed higher education of at least three years in extent 651/1998](#) (available in Finnish)

## **5 ADMISSION POINT SCORING SYSTEM**

Experience or studies which are required for eligibility or which have been considered under one criterion of the scoring system will not be considered again under any other criterion, unless otherwise stated in the admission criteria. Education completed and teaching experience acquired by the end of the application period can be considered.



## 5.1 Other completed degrees

Admission points can be awarded for other completed degrees except for the degree on which the eligibility is based. The degree on which the eligibility is based does not entitle the applicant to admission points. All degrees mentioned in the application must be completed by the end of the application period. A degree can be considered even if it had been completed before completion of the degree on which the eligibility is based. For the purposes of the application, “other degree” can be a vocational upper secondary level diploma, a vocational qualification, a specialist vocational qualification, a college level qualification or a tertiary level degree. A tertiary level or higher education degree means a Bachelor’s, Master’s, Licentiate’s or Doctor’s degree completed in a university or University of Applied Sciences ([Decree 464/1998](#) on the tertiary level degree system, available in Finnish). Degrees completed outside Finland can also be considered.

The qualification system of vocational qualifications is defined in Decree [531/2017](#) (available in Finnish) and the preceding statutes.

Bachelor’s and Master’s degrees are treated as separate degrees. If the applicant’s eligibility is based on a Master’s degree completed in a university (as opposed to a University of Applied Sciences (UAS)), the applicant will be awarded admission points for a Bachelor’s degree completed in a university. A Master’s degree completed in a university or in a university of technology entitles the applicant to admission points for a university Bachelor’s degree even if receiving a Bachelor’s degree was not possible in the tertiary level degree system at the time when the Master’s degree was completed. However, if a degree from a University of Applied Sciences was the basis for applying for and/or completing the university Master’s degree, the applicant is not entitled to admission points for a university Bachelor’s degree.

If the applicant’s eligibility is based on a Master’s degree completed in a University of Applied Sciences and if a college level qualification was the basis for applying for and/or completing the UAS Master’s degree, the applicant is not entitled to admission points for a UAS Bachelor’s degree.

A matriculation diploma or high school graduation diploma, or other courses or qualifications which do not fulfill the criteria specified above, will not earn admission points, even if the education provider has chosen to name them 'degrees' (or equivalent). If a degree has led to more than one qualification, in the application process it will be treated as a single degree (for example, some Bachelor's degrees in the field of Social services and health).

If the applicant has entered two completed degrees in this section, and has completed a third degree in addition to the degree required for eligibility, the third degree can be considered under criterion Further education (see section 5.3), provided that the credits included in the degree have been completed after 1 January 2015.

In cases where a degree mentioned in the application has been completed outside Finland, and the degree certificate is written in a language other than Finnish, Swedish or English, the certificate must be translated into one of these languages by an official translator, and a copy of the official translation must be attached to the online application, together with a copy of the original certificate.

In most cases, a decision on recognition by the Finnish National Agency for Education (EDUFI) is not required of other completed degrees (see also section 4.1 The degree on which the application is based). A decision on recognition or an advisory statement by EDUFI must be presented by request in case the University of Applied Sciences cannot conclude, based on the certificates provided, that the studies in question fulfill the criteria of a degree as specified in the admission criteria.

In the admission point scoring system, four admission points are awarded for each eligible degree, up to a maximum of eight admission points.

Completed degree:	Admission points:
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No other degrees held in addition to the degree on which the application is based	0 points
One completed degree	4 points
Two completed degrees	8 points

## 5.2 Basic studies in educational sciences

Basic studies in educational sciences, adult education, special education or vocational pedagogy worth 25 ECTS (equivalent to 15 credit units; see section 8 Additional information) completed according to the degree requirements of a Finnish university can be considered. These studies can be part of the degree on which the application is based and they are valid regardless of the date of completion.

Studies in educational sciences completed according to the regulations of a Professional Teacher Education programme in a Professional Teacher Education institution can also be considered. In addition, if the applicant has completed teacher education outside Finland and the Finnish National Agency for Education (EDUFI) has recognized the basic studies in educational sciences as completed, the studies can be considered under this criterion.

The applicant can earn ten admission points for completed basic studies in educational sciences. No more than ten admission points can be awarded even if the applicant has completed studies in different specializations or in different institutions.

Basic studies in educational sciences: Admission points:

Not completed	0 points
Completed	10 points

## 5.3 Further education since 1 January 2015

Admission points can be awarded for further education completed since 1 January 2015. Each individual course of education has to be at least 1 ECTS in extent, equivalent to 1 competence point (cp), 0,5 credit units (cu), or 27 study hours (h) (see section 8 Additional information).

Study credits obtained after 1 January 2015 as part of a degree-awarding programme of education, as Open University or Open UAS studies, or as continuing education can be

considered as further education. The studies can be, for instance, language or ICT studies or studies, which add to, diversify or deepen the applicant's professional skills.

Studies which have been completed before 1 January 2015 but which have been accredited with a registration date of 1 January 2015 or later, will not be considered as studies completed after 1 January 2015. In case the applicant has included in any of his or her degrees more credits than the statutory scope of the degree required, the credits exceeding the statutory scope of the degree will not be considered as further education in the admission point scoring system. In addition to the certificate or diploma of the studies, by request the applicant must also submit a transcript of records.

In the application form, the scope or extent of studies should be expressed in ECTS. If an applicant's study credit was originally defined in terms of credit units, it can be translated into ECTS by multiplying the number of credit units by 1,5. If the scope of the studies or education was originally defined in days or hours, the calculation is as follows: 27 hours equal one ECTS. In the application process to Professional Teacher Education, one competence point is considered equivalent to one ECTS. The credits of all completed studies should be added up and the option corresponding to the sum selected on the application form.

Sum of completed credits: Admission points:

less than 1 ECTS	0 points
1 to 3 ECTS	0,5 points
4 to 7 ECTS	1 point
8 to 11 ECTS	1,5 points
12 to 15 ECTS	2 points
16 to 19 ECTS	2,5 points
20 to 23 ECTS	3 points
24 to 27 ECTS	3,5 points
28 ECTS or more	4 points

We use the general rule for rounding.

#### 5.4 Teaching experience from official educational institutions

Admission points can be granted for teaching experience acquired while being directly employed by an officially recognized educational institution, for example by a vocational upper secondary school, University of Applied Sciences or university, comprehensive school, high school or adult education center (“kansalaisopisto”). The educational institution must have had government authorization to provide education and degrees (in Finland ‘koulutuksen, opetuksen, ammatillisten tutkintojen ja ammatillisen koulutuksen tai ammatillisen lisäkoulutuksen järjestämislupa’) during the employment relationship.

Teaching experience from officially recognized vocational education programmes acquired in other educational organizations (the main field of operation of which is education) can be considered under this criterion, if the organization had government authorization to provide vocational degrees and vocational education (in Finland ‘ammatillisten tutkintojen ja ammatillisen koulutuksen järjestämislupa’, ‘ammatillisen lisäkoulutuksen järjestämislupa’) during the employment relationship, and if the teaching assignment was carried out in education organized under the government authorization. Teaching experience acquired from vocational educational institutions acting under Finnish ministries can also be considered. Teaching experience acquired as a teacher of integration training for immigrants can be considered under this criterion, if the training was carried out according to the curriculum set by the Finnish National Agency for Education (EDUFI).

Teaching experience can be considered if the applicant has been employed as a teacher or if the applicant has had some other title and the teaching hours have been specified in the working hours plan. Pre-school teaching can be considered as teaching experience, but other kinds of work done by kindergarten teachers will not be considered.

Experience as a classroom assistant or assistant teacher, guidance of students for example in a vocational upper secondary school, professional guidance, experience as a workplace instructor, induction of an employee, customer guidance, consulting, rehabilitation services or guidance, coaching, giving presentations or public lectures, or supervisory duties will not be taken into consideration.

Teaching experience acquired by 20 January 2022 can be taken into consideration. The duration of teaching experience is calculated on the basis of full-time teaching work; part-time experience can be converted into full-time experience using the formulae below.

- For work defined in teaching hours, a minimum of 16 weekly hours of teaching is considered full-time employment. Part-time teaching can be converted into full-time teaching using a formula in which 64 hours of part-time teaching is equivalent to one month of full-time teaching. When converting part-time teaching experience into full-time teaching experience, only contact teaching hours will be considered.
- For teaching work defined in total working hours, 150 hours of part-time work equal one month of full-time teaching. Periods of short-term employment can be added together so that 21 days equal one month of full-time teaching and 7 hours equal one day.

Experience in months:	Admission points:
less than 2 months	0 points
2 to 5 months	1 point
over 5 to 10 months	2 points
over 10 to 15 months	3 points
over 15 to 20 months	4 points
over 20 months	5 points

### **5.5 Teaching experience from vocational education since 1 January 2020**

If at least 5 months of the teaching experience entered in the previous section have been acquired in a vocational upper secondary school (or in some other educational organization with the aforementioned government authorization to provide vocational degrees and vocational education) or a University of Applied Sciences since 1 January 2020, and the teaching assignment has been carried out in education organized under the aforementioned government authorization, the same teaching experience months from vocational education can be considered under this criterion. The duration of the teaching

experience is calculated on the basis of full-time teaching work or part-time teaching work converted into full-time experience.

Experience in months:

Admission points:

Less than 5 months or no teaching experience from vocational upper secondary schools and/or Universities of Applied Sciences since 1 January 2020

0 points

At least 5 months of teaching experience from vocational upper secondary schools and/or Universities of Applied Sciences since 1 January 2020

10 points

## 6 CONDITION FOR EMPLOYMENT

Any applicant who has been employed as a teacher of vocational subjects in vocational education according to [Decree 986/1998, section 13 d](#) (available in Finnish), on the condition that he or she will complete teacher's pedagogical studies within three years of the start of employment, and who meets the eligibility requirements, will be admitted to the Professional Teacher Education programme regardless of their rank order in the admission point scoring system.

Any applicant who has been employed as a principal lecturer or a senior lecturer in a University of Applied Sciences in Finland on the condition that he or she will complete teacher's pedagogical studies within a time limit of the start of employment and this condition has been written into the employment contract, and who meets the eligibility criteria, will be admitted to the Professional Teacher Education programme regardless of their rank order in the admission point scoring system.

The condition to complete the teacher's pedagogical studies must be clearly written down in the original employment contract or other official, original document of the recruitment.

The condition for employment refers to the applicant's current employment relationship only. The condition for employment does not cover cases where the applicant's potential future employment relationship depends on or requires the completion of teacher's pedagogical studies.

## **7 CLASSIFICATION OF THE FIELDS OF EDUCATION AND SPECIFIC TEACHING AREAS**

In the student selection process to Professional Teacher Education, the fields of education follow the national classification of education 2016 by Statistics Finland, where applicable. The national classification of education 2016 is based on UNESCO's International Standard Classification of Education 2011 (ISCED 2011). The fields of education and specific teaching areas are used in the selection process when determining the applicant's eligibility. The applicant's allocation to an admission group (programme in Finnish) is determined on the basis of the degree on which the eligibility is based. Student selection is carried out in rank order from admission groups based on the fields of education and from separate admission groups (for example, a group in English) (see chapter 1.1 Selection procedure).

### **Education**

Education science

### **Humanities**

Religion and theology

History, archaeology and culture research

Philosophy and ethics

Languages, sign language and interpreting

Literature and linguistics

Youth work and civic activities

### **Arts**



Audio-visual techniques and media production

Fashion, interior and industrial design

Fine arts

Handicrafts

Music and performing arts

Other arts

### **Social sciences and journalism**

Economics

Political sciences, civics and administration

Psychology

Sociology

Journalism and reporting

Library, information and archival studies

### **Business and law**

Business

Law

### **Natural sciences**

Biological and related sciences

Environmental sciences

Natural environments and wildlife

Chemistry

Earth sciences

Physics

Mathematics

Statistics

### **Information and communication technologies (ICT)**

Computer science

ICT technologies (engineering)

### **Engineering, manufacturing and construction**

Chemical engineering and processes

Environmental protection technology

Electricity, energy, mechanical and process engineering

Electronics and automation

Mechanics and metal trades

Motor vehicles, ships and aircraft

Food processing

Materials (glass, paper, plastic and wood)

Textiles (clothes, footwear and leather)

Architecture and town planning

Building, civil engineering and property maintenance

Knowledge management and industrial management

### **Agriculture, forestry, fisheries and veterinary**

Crop and livestock production and animal care

Horticulture

Forestry

Fisheries

Veterinary

Other agriculture, forestry, fisheries and veterinary areas

### **Social services, health and welfare**

Care of the elderly and of the disabled

Child care and youth services

Social work and counselling

Dental care

Medicine

Nursing and midwifery

Medical diagnostic and treatment technology

Therapy and rehabilitation  
Pharmacy  
Health science

### **Services**

Domestic and cleaning services  
Hair and beauty services  
Hotel, restaurant and catering  
Sports  
Travel and tourism  
Other services

### **Security and transport services**

Military and defence  
Protection of persons and property  
Transport services

## **8 ADDITIONAL INFORMATION**

By the European Credit Transfer System (ECTS), 60 ECTS measure the workload of a full-time student during one academic year. One ECTS stands for 27 working hours. By the Finnish standard, one credit unit (cu) equals 40 hours of studies for a student.

This is a translation of the original Finnish version of the admission criteria. Please note that some of the terminology used in the Finnish version refers to the Finnish vocational education system and legislation and may not have accurate equivalents in the English language.

In case of any discrepancy, the Finnish version shall prevail.

Right to changes reserved.