

INSTRUCTIONS FOR PAYING TUITION FEE

As a non-EU/EEA student, you are obliged to pay tuition fee for your studies at HAMK, as you have not provided any document that would exempt you from paying tuition fee. You can find a list of such documents at [HAMK's website](#). If you have a document that exempts you from paying tuition fee, you can still send a copy of it to the Admission Services of HAMK before the due date of the payment. To be able to confirm the study place offered to you and enroll as attending, **you must pay the tuition fee before due date.**

You can pay the tuition fee in our online store <https://shop.hamk.fi/> or

pay the tuition fee as a money transfer from your bank to ours:

Beneficiary:	Häme University of Applied Sciences Ltd PO Box 230, FI-13101 Hämeenlinna Business ID: 2617489-3
BANK:	Nordea Bank Finland Plc
BANK's Address:	Nordea Bank Finland Plc Raatihuoneenkatu 17 13100 Hämeenlinna, Finland
IBAN:	FI58 1732 3000 0090 57
BIC/SWIFT:	NDEAFIHH
Amount of payment:	11.700€
Due date:	15 July 2022 (15.07.2022)
Message to payee:	Write your given names and family name

All questions concerning the tuition fees, please contact: tuitionfee@hamk.fi

Please notice:

Student who starts their studies in Autumn 2022 can pay their first year' tuition fee in two installments. If you choose to pay your tuition fee in installments, the payments are due as follows:

- **15 July 2022** – 5850€ for the Autumn Semester
- **1 December 2022** – 5850€ for the Spring Semester

If you do not make the payment by the due date, you will lose your right to study.

Pay the tuition fee directly to HAMK, never paid through third parties (i.e., educational agents).

Refund of the tuition fee:

- You can have the tuition fee, or parts of it, back, if you receive a negative decision for your student residence permit. For refund of the tuition fee, we will need a copy of the negative decision.
- If you have started your studies online before you receive the negative decision, the amount of the refund depends on the amount of credits you have completed. For example, if you have completed 15 ECTS online studies, you will get $\frac{3}{4}$ of the tuition fee back. If you have completed 16-30 ECTS online studies, you will get $\frac{1}{2}$ tuition fee back.
- If you are not able to start or continue your studies as planned because of military service, parental leave or personal sickness or injury, you can enroll yourself as a non-attending student for a semester. In this case you don't need to pay the tuition fee for that period, or we will refund the tuition fee back to you if you have paid it already. Please notice, that you need to send a written document as a proof before you can enroll yourself to non-attending student. In this case, please contact admissions@hamk.fi