

Eduplan Payments - Student's manual

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Introduction

Eduplan Payments is a service where you can pay and monitor your tuition fees and send a notification about your residence permit to a higher education institution. When you log in to the service, first select the study right whose related fees you want to monitor.

Select study right

Select which study right you want to use the service with. You can return later to change the selection if needed.



Degree Programme in International Trade

Select

The details of your study right open in a new page. In this manual, that page is referred to as the study right page.

Study right : Degree Programme in International Trade
[Change study right](#)

Study right details

Degree programme: Degree Programme in International Trade

Study right:

Study right end date: 31.12.2028

Reported residence permits (pending approval)
1 →

Instructions

This view contains information related to your study right. Below you can see active tuition payments, and by selecting a section you can view payment history, scholarships, or residence permit details on the same page.

Active payments
Share all payments Pay all

Autumn 2027 Open

Amount	5 000,00 €
VAT	0 %
Due date	31.7.2027
Paid	-

Download PDF Share payment Pay

Payment history

Browse payments related to your study right

Shared payments

Here you can see the payments you have shared with external recipients.

Scholarships

Browse reported scholarship amounts

Residence permits 1

Browse approved residence permits or report a new one

Payments

In the "Active payments" section, you can view your open, i.e. unpaid payments. You can pay them in bulk or one by one.

You can send an external payer a link for the payment of your fee(s) by selecting the **Share payment** or **Share all payments** button, which opens a sharing pop-up. Once the recipient of the link has paid, the fee's status changes into "Paid" and it is transferred into the "Payment history" section near the bottom of your study right page, the same way it does when you pay a fee yourself. The related payment link gains the "Used" status and can no longer be used for paying.

Share payment

You can share a payment with an external person by email.

Shared payments: 1

Recipient email address

Message (optional)

Tuition fee for autumn term

Link validity (days)

14

Cancel

Send payment link

Sharing the payment link is recorded in the "Shared payments" section near the bottom of the study right page. From there you can copy links or revoke sharing them, the latter of which also removes them from the "Shared payments" section. In this case, the recipient of the payment link can't use the link for paying the tuition fee. You can also delete expired, redundant shares from the section.

Shared payments

Created: 1/15/2026

Expires: 1/16/2026

Shared payments

Autumn 2027

Expired

Copy link

Revoke sharing

Scholarships

This section near the bottom of the study right page shows scholarships granted to you. Depending on the settings and practices of the higher education institution, the scholarships might be deducted from tuition fees.

Residence permit reports

After your residence permit application has been processed, report your approved residence permit to the higher education institution. In the "Approved residence permits" section of your study right page, select the **Report a new residence permit** button and fill in the permit details and add the permit as an attachment.



Scholarships

Browse reported scholarship amounts



Residence permits 1

Browse approved residence permits or report a new one

Approved residence permits

+ Report a new residence permit

A permit report waiting to be processed by the higher education institution is transferred to the "Reported residence permits (pending + processed)" section at the bottom of the study right page. If the institution approves your report, it is shown as accepted in the processed permits section and as active in the "Approved residence permits" section. A rejected report is only shown among processed permits.